

**May, Kathy**

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**From:** May, Kathy  
**Sent:** Thursday, October 13, 2011 10:24 AM  
**To:** 'Hilgendorf, Cathy'  
**Subject:** RE: U.S. Department of Education released regulations requiring out of state institutions offering distance education to students within another state  
**Attachments:** CollegesAddresses.xls; Complete Vermont - Physical Presence.xls; StatusSept2011 (2).pdf

Dear Ms. Hilgendorf

Please find attached (Excel file) a list of the 25 public technical colleges within Georgia. Please note that none of the 25 technical colleges within the Technical College System of Georgia have a physical presence in Vermont nor do any of our technical colleges intend to have a physical presence in Vermont. (Please see attached Excel file our colleges completed to verify they have no physical presence in Vermont.) I have also attached a pdf file listing the accrediting body or bodies for each of our technical colleges.

Please let me know if you need any additional information.

Will you be able to reply with an email or letter to me listing all of our technical colleges indicating that approval is not required since **all** of our technical colleges are accredited by an agency recognized by the U.S. Department of Education and **none** of our technical colleges have or intend to have a physical presence in the state of Vermont?

Your guidance and help is greatly appreciated.

*Kathy T. May*

**Coordinator of Academic Services**  
**Georgia Virtual Technical Connection**  
**1800 Century Place, NE**  
**Atlanta, GA 30345**  
**404.679.1633 (phone)**  
**404.679.1649 (fax)**

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**From:** Hilgendorf, Cathy [mailto:Cathy.Hilgendorf@state.vt.us]  
**Sent:** Monday, June 27, 2011 3:49 PM  
**To:** May, Kathy  
**Subject:** RE: U.S. Department of Education released regulations requiring out of state institutions offering distance education to students within another state

In Vermont, we have established a process for handling the onslaught of inquiries prompted by the DOEEd "Program Integrity" Rules issued last year. Please supply a list of the schools, with a physical address for each, as well as a statement confirming that none of the schools intends to have a physical presence in Vermont. We define a physical presence as (beyond the obvious) an office or administrative site or a required physical gathering of students. Practicums or externships that are set up by a student and do not involve paid employees of your schools working directly with or supervising students are not considered a physical presence. Faculty that happen to reside in Vermont but work out of their homes and have no direct contact with students do not constitute a physical presence of a school in Vermont.

**From:** May, Kathy [mailto:kmay@tcsge.edu]

**Sent:** Monday, June 27, 2011 3:31 PM

**To:** Hilgendorf, Cathy

**Subject:** U.S. Department of Education released regulations requiring out of state institutions offering distance education to students within another state

Dear Ms. Hilgendorf

I am sure you are aware that in October 2010, the U.S. Department of Education released regulations requiring out of state institutions offering distance education to students within another state to determine if authorization is needed by each of state in which the institution is offering distance education.

In my role as Academic Affairs Coordinator (Georgia Virtual Technical Connection) for the Technical College System of Georgia, I am asking what the public 25 Technical Colleges within the State of Georgia need to do to obtain approval to teach distance education courses in the state of Vermont?

As background, the Technical College System of Georgia (TCSG) consists of 25 public technical colleges offering technical certificates of credit to two year degrees. Each technical college has a president and all technical college presidents' report to the TCSG Commissioner. The Commissioner reports to the Governor of Georgia and to the Technical College System of Georgia State Board. The State Board of the Technical College System of Georgia is responsible for establishing standards, regulations and policies for the operation of the Technical College System of Georgia.

All the public 25 technical colleges within the state of Georgia are accredited by accrediting agencies recognized by the United States Department of Education. The accrediting bodies in which the public 25 technical colleges within the Technical College System of Georgia are accredited are 1) Southern Association of Colleges and Schools Commission on Colleges and/or 2) Council on Occupational Education.

Please provide me with direction as to the steps necessary to obtain the needed approval from the state of Vermont. I am very interested in the possibility of TCSG obtaining permission from your state on behalf of all of our 25 technical colleges as opposed to each technical college seeking individual approval.

Your help and guidance is most appreciated. I look forward to hearing from you soon.

Sincerely

Kathy T May

Technical College System of Georgia

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*Kathy T. May*

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